



QUALITY & INFORMATION SECURITY POLICY

We at Elite Group IT Limited, are compliant with both ISO 9001:2015 Quality Management system and 27001:2013 Information Security Management system.

We provide a high quality, professional and efficient service to meet the needs and expectations of our clients and other interested parties. By ensuring we have a strong focus on our customers' needs and securing the security of information entrusted to us throughout our operations we will enhance the long-term sustainability and profitability of the business.

We have developed and implemented policies to ensure we exercise due care and diligence to protect our information assets from unauthorised access, use, disclosure, destruction, modification, disruption or distribution and to maintain our reputation with our clients by ensuring the confidentiality, integrity and availability of our information and their systems is maintained.

Our Senior managers display leadership and commitment, and accept responsibility for establishing, implementing, integrating and providing sufficient resources to maintain the management systems.

We ensure business, legal, regulatory requirements and contractual security obligations are complied with and that integrity is maintained through instruction and training. This ensures that each employee has a proper understanding of the importance of maintaining the integrity of and their responsibilities towards the management systems and its direct relevance to the success of our organisation.

We hereby certify that our overview document accurately describes our level of compliance and demonstrates how we adhere with the requirements of the management systems.

Information assets are risk assessed using proven methodology and periodic reviews undertaken to ensure they are current and up to date.

We ensure all sub-contractors engaged for a particular function observe the requirements specified and accept responsibility for their performance.

We have a policy of promoting continual improvement and setting objectives for both standards. The objectives address the risks and opportunities within the organisation as determined by top managers.

The management systems are monitored, measured, evaluated and enhanced with regular reporting of the status and effectiveness at all levels to top management.

Signed: Ryan Cleator
Position: CEO
Date: 2022-04-15

A handwritten signature in blue ink, appearing to read "Ryan Cleator", is positioned to the right of the signature text.